

Program Review Timeline, Fall 2025

Date	Program Review Activity	Responsible Party
Summer 2025	Compile data and conduct analysis for fall 2025 instructional programs	RPIE
Friday, September 12 10:00 – 11:00am	Orientation for 11 Instructional Programs and 2 Student Support Services undergoing review	RPIE
Week of September 15	<ul style="list-style-type: none"> ○ <u>For Instructional Programs</u>: Program review structure in Nuventive (including data) released for Program Coordinators ○ <u>For Student Support Services</u>: Identify program-specific data to incorporate into program review process 	Program Coordinator/ Lead Writer (with RPIE)
Friday, September 19 2:00 – 3:00pm	Instructional Programs: Workshop on Introduction & Program Data (Sections I & II)	RPIE
Friday, September 26 2:00 – 3:00pm	Instructional Programs: Workshop on Curriculum & Learning Outcomes Assessment (Sections III & IV)	Curriculum Committee Chair, Learning Outcomes Coordinator
By Early October	<u>Student Support Services</u> : Report containing data released for Lead Writer	RPIE
Friday, October 10 2:00 – 3:00pm	All Programs & Services: Workshop on Program-Level Plan(s), Resource Needs, and Overview (Sections V-VII and Cover Page)	RPIE
Monday, October 27	Share complete draft with faculty and staff affiliated with the program <ul style="list-style-type: none"> • 2 weeks to review and feedback (Oct 27-Nov 3) 	Lead Writer
Monday, November 3	Forward complete report to Dean for feedback (via Nuventive) <ul style="list-style-type: none"> • 2 weeks for review and feedback (Nov 3-17) 	Lead Writer
Monday, November 17	Complete Feedback/Follow-Up Form (Section VIII, via Nuventive) <ul style="list-style-type: none"> • 3 weeks for review and feedback (Nov 17-Dec 8, includes Thanksgiving recess) • Forward complete report to VP 	Supervising Administrator
Week of December 8	Notification/completion letters sent to Program Coordinators <ul style="list-style-type: none"> • including cc to Dean and Admin Asst, RPIE 	VPAA, VPSA
Monday, December 8	Collect feedback from fall 2025 participants (via survey)	RPIE
January 2026	Post completed fall 2025 reports on website	RPIE