How to register for classes at Napa Valley College:
FREE Noncredit Community Education ESL Version

This video is for CURRENT and RETURNING students.

If you are a NEW student, you will need to complete the registration process with the Welcome Center.

Phone: (707) 256-7215
Email: ANRmail@napavalley.edu
Location: 1300 building (2277 Napa-Vallejo Hwy, Napa, 94559)

You will need:
1. Your username based on your email address

   For example, if your Napa Valley College email is estudent12345@student.napavalley.edu then your username is estudent12345

2. Your NVC password

NOTE: If this is **your first time** logging in to WebAdvisor, then your password is your birthday MM/DD/YY. For example if you were born on March 5, 2001, then your password is 03/05/01.

⇒ For additional information, please visit the myNVC Help Page:
http://www.napavalley.edu/AboutNVC/Pages/mynvchelp.aspx

NOTE: If you are taking a class at NVC, but **you DO NOT KNOW** your Napa Valley College email or username, contact the NVC Welcome Center. You can call them at (707) 256-7215, or stop by at the 1300 building (2277 Napa-Vallejo Hwy, Napa, CA, 94559)
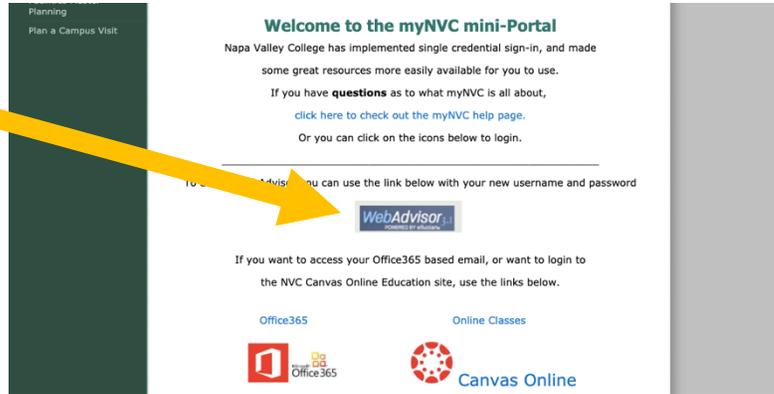
Step-by-Step Guide: How to register for classes at NVC
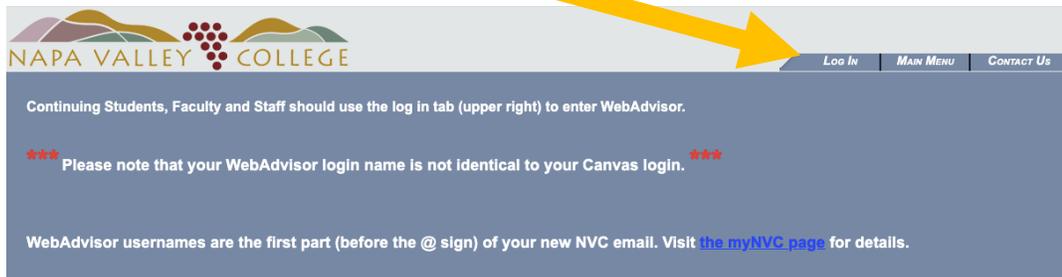
1. Go to www.napavalley.edu

2. Click on **MyNVC Login**

3. Go to the bottom of the page and click on **WebAdvisor**
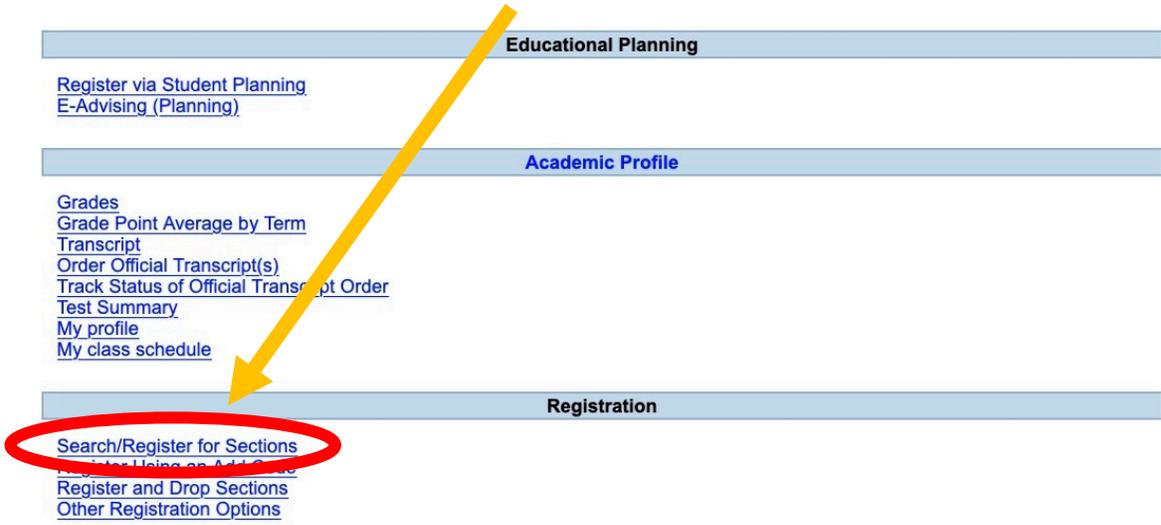

4. Click on **Log In** at the top of the page:

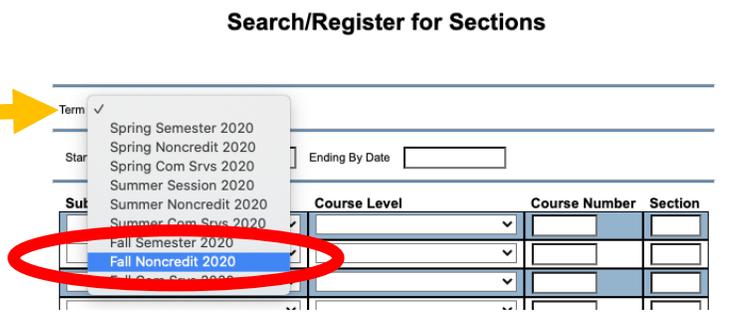5. Login using your NVC username and password (see page 1 for more information)

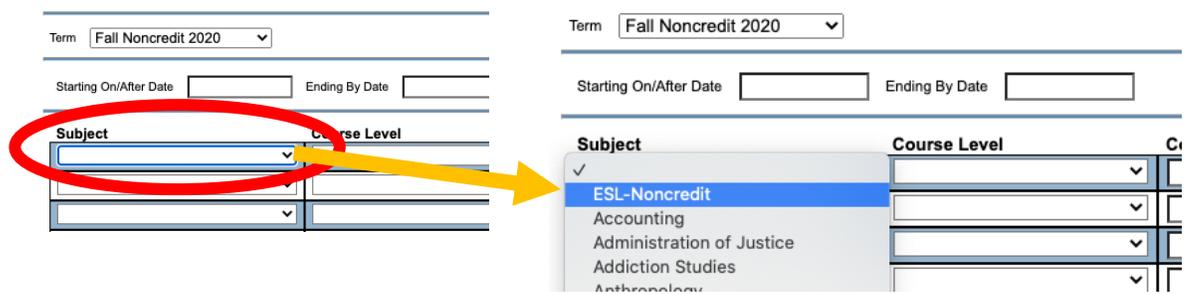6. Go down and click on **Current Students**

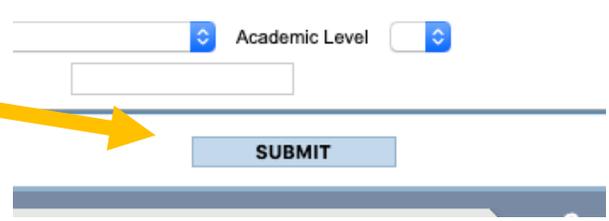7. Go down and slick on **Search/Register** under the **Registration** section

Educational Planning

Register via Student Planning
E-Advising (Planning)

Academic Profile

Grades
Grade Point Average by Term
Transcript
Order Official Transcript(s)
Track Status of Official Transcript Order
Test Summary
My profile
My class schedule

Registration

Search/Register for Sections
~~Register Using an Add Code~~
Register and Drop Sections
Other Registration Options

8. Select the Term (semester) and **Noncredit**

Search/Register for Sections

Term
Spring Semester 2020
Spring Noncredit 2020
Spring Com Srvs 2020
Summer Session 2020
Summer Noncredit 2020
Summer Com Srvs 2020
Fall Semester 2020
Fall Noncredit 2020

Ending By Date

Course Level

Course Number   Section

9. For Subject, select **ESL-Noncredit**

Term Fall Noncredit 2020

Starting On/After Date   Ending By Date

Subject   Course Level

Term Fall Noncredit 2020

Starting On/After Date   Ending By Date

Subject   Course Level

ESL-Noncredit
Accounting
Administration of Justice
Addiction Studies
Anthropology

10. Then go to the bottom of the page and click **Submit**

Academic Level

SUBMIT

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11. Select the class you would like to take

Select	Term	Status	Section Name and Title	Location
☐	Fall Noncredit 2020	Open	ABEN-750-76485 (76485) ESL	Calistoga
☑	Fall Noncredit 2020	Open	ABEN-750-76486 (76486) ESL	Online
☐	Fall Noncredit 2020	Open	ABEN-750-76488 (76488) ESL	Calistoga
☐	Fall Noncredit	Open	ABEN-750-76489 (76489) ESL	Online

12. Click **Submit**

SUBMIT

13. On the next page, click on the **Action** bar and select **Register.**

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information
Register / Register Pass/No Pass / Remove from List / Waitlist	Fall Noncredit 2020	ESLNC-884-76502 (76502) ESL Communication 2	Online	08/14/2020-12/19/2020 Online Education Days to be Announced, Times to be AnnouncedOnline Classes, Room ONLINE
	Fall Semester 2020	ESL-75-76477 (76477) Reading, Writing & Grammar 3	Hybrid	08/14/2020-12/19/2020 Lecture Tuesday 01:30PM - 04:20PM, Bldg 2220, Room 2220 (more)...
	Summer Noncredit 2020	ABEN-750-75365 (75365) English As a Second Language	Online	06/08/2020-07/23/2020 Online Education Days to be Announced, Times to be AnnouncedOnline Classes, Room ONLINE

14. Click **Submit**

SUBMIT

15. When you see this message, you have successfully registered for the class!!

Congrats! You Successfully Registered, Dropped, or Added to a Wait List.

Please print a copy of this page for your records - you will need to submit it in order to dispute registration/drop information. New Waitlist Note: If you are on a waitlist and a space becomes available in the class, you will be notified by email. You must then go to WebAdvisor and choose 'Manage my Waitlist' and REGISTER for the class within three days. Otherwise you will be DROPPED from the waitlist. Please check your e-mail daily for waitlist notification information.

Students will be dropped from unpaid classes. Check to see if you may be dropped!

The following request(s) have been processed:

Term	Status	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Fall Noncredit 2020	Registered for this section	Pass/No Pass	ESLNC-884-76502 (76502) ESL Communication 2	Online	08/14/2020-12/19/2020 Online Education Days to be Announced, Times to be AnnouncedOnline Classes, Room ONLINE	C. Howe	0.00	

Here are all of the sections for which you are currently registered:

Term	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Fall Noncredit 2020	Pass/No Pass	ESLNC-884-76502 (76502) ESL Communication 2	Online	08/14/2020-12/19/2020 Online Education Days to be Announced, Times to be AnnouncedOnline Classes, Room ONLINE	C. Howe	0.00	

Questions about the ESL program?

Contacts
1. Christopher Howe (Program Coordinator): christopher.howe@napavalley.edu
2. Amanda Chevalier (Support & Outreach Specialist): amanda.chevalier@napavalley.edu
3. Alfredo Hernandez (Student Services & Outreach): ahernandez@napavalley.edu
4. Maria Villagomez (Senior Dean): mvillagomez@napavalley.edu

ESL Website: http://www.napavalley.edu/academics/LADS/esl/Pages/eslhome.aspx